

DEDEAT GENERAL PRIVACY NOTICE

Eastern Cape Department of Economic Development, Environmental Affairs and Tourism
Issued in terms of Section 18 of the Protection of Personal Information Act 4 of 2013 (POPIA)

What is this notice for and who does it apply to?

This document briefly explains how the Eastern Cape Department of Economic Development, Environmental Affairs and Tourism (DEDEAT) collects and uses personal information. You can also read our full Privacy Policy, which gives more detail about how we collect and use your personal information.

This notice applies to members of the public, employees, and suppliers/service providers who interact with DEDEAT.

We collect personal information from or about members of the public, employees and suppliers/service providers

We collect personal information that you choose to provide to us as a member of the public, job applicant, employee, supplier/service provider, or as an applicant for economic development programmes, environmental permits, tourism incentives, or other programmes run by DEDEAT.

On occasion, we collect personal information from publicly available databases. We also collect information we need to provide you with specific public services. Other sources such as service providers or public bodies (for example, the Department of Home Affairs, SARS, or other organs of state) may also collect or verify information from or about you on our behalf, or when the law requires it.

Types of personal information we collect and use

We collect all or some of the following personal information where you provide it to us or where it is typically required in certain situations:

- general personal and contact information such as name, address, phone number and email address;
- more detailed or sensitive information such as age, race, disability, gender, health and other information relevant and necessary to our relationship or specific government services you receive;
- educational, employment, financial and criminal history from job applicants;
- tax number, bank account details and other relevant information from employees, suppliers/service providers, or applicants for economic development incentives, bursaries or other programmes;
- information required for the processing of environmental authorisations, permits, waste management licences, and related regulatory functions; and

- CCTV images, photographs and identity numbers of persons who access our buildings and facilities.

Our website collects basic information about its use.

Why and how we collect and use your personal information

We use your personal information routinely:

- to communicate with you and manage our relationship;
- to provide you with public services and fulfil our statutory mandate under applicable legislation
- to process applications for environmental authorisations, permits, and licences;
- to administer economic development programmes, incentives, and support to SMMEs and cooperatives;
- for administrative, audit, and statistical purposes; and
- to manage building security and access control.

We only share your personal information on a confidential or restricted basis with selected:

- external service providers and operators working on our behalf; and
- staff or external bodies for historical, statistical or research purposes.

Sometimes we are required to share personal information with public bodies for legal, law enforcement, public health and safety and similar reasons. We generally do not share your personal information to a third party in a foreign country. However, in instances where international relationships are pursued and maintained, there may be transborder flow of personal information.

Should it be necessary to transfer personal information to a third party in a foreign country, we ensure that the recipient is subject to a law, binding corporate rules or a binding agreement providing an adequate level of protection, consistent with section 72 of POPIA.

Your choices and consent in connection with your personal information

You do not have to give us personal information, but if you do not, we may not be able to communicate with you or provide government services to you.

You have certain rights to access, correct, object to, or request the deletion of your personal information, subject to proof of identity and the limitations prescribed by applicable legislation.

Laws that apply to personal information and your rights

The Protection of Personal Information Act 4 of 2013 (POPIA) and other applicable legislation regulate how we use and protect your personal information.

You may contact the Information Regulator of South Africa for assistance:

- Website: www.inforegulator.org.za
- Email: complaints.IR@justice.gov.za

How to contact us to complain or ask questions

Information Officer	Mrs Mickey Mama
Deputy Information Officer:	Miss Ronel de Bruin
Postal Address:	Private Bag X 0054, Bhisho, 5605
Telephone Number:	(043) 605-7004
Email:	Mickey.Mama@dedea.gov.za and Ronel.Debruin@dedea.gov.za
Office Hours	Monday to Thursday: 08h00 – 16h30 Friday: 08h00 – 16h00
A paper copy of this privacy notice is available at the Head Office reception area.	


[Mickey Mama \(Jun 29, 2026 11:05:07 GMT+2\)](#)

Mrs. Mickey Mama

Head of Department

Department of Economic Development, Environmental Affairs and Tourism

Date: 29/06/2026






DEDEAT PRIVACY NOTICE

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